



केंद्रीय शुल्क के प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL TAX
विशाखपट्टणम केन्द्रीय वस्तु एवं सेवाकर आयुक्तालय
VISAKHAPATNAM CENTRAL GST COMMISSIONERATE
जी.एस.टी भवन, पत्तन क्षेत्र, विशाखपट्टणम
GST Bhavan, Port Area, Visakhapatnam – 530 035

Date 28.11.2022

C I R C U L A R

Sub : Requirement of relevant documents for IT – Regarding

All the officers are hereby requested to produce the following relevant documents for calculation and recovery of Income Tax for the financial year 2022-23 (Assessment year 2023-24) from the Salary of DECEMBER, 2022, the list is as under :-

1. Rent Receipt (HRA exemption)
2. LIC particulars (Other than department)
3. Mediclaim particulars (Section 80G)
4. HBA statement (Other than department)
5. Donations.
6. NSC / UTI / Infrastructure Bonds.
7. Others if any.

The above said documents may please be submitted alongwith Form-12BB to Accounts Section ON/BEFORE 15.12.2022.

Encl: A/a

(S.B.LAKRA)

DRAWING&DISBURSING OFFICER

- Copy to All Sections, CGST Visakhapatnam CGST Commissionerate.
- Copy to NACIN/DRI, Vizag/DRI Vijayawaada/DRI Nellore/DGGSTI, Visakhapatnam/DGGSTI, Vijayawada.